I. Memorandum from the Vice President for Student Affairs
   concerning Disruptive Students

Spring 2000

To: All CSI Faculty

From: Carol Jackson

Re: Disruptive Students

The following is provided as a guide to faculty who encounter disruptive students in their classes.

Students are expected to comport themselves as responsible adults in the classroom. Outbursts, persistent inappropriate talking, and generally disruptive behavior should not and need not be tolerated. Indeed faculty members have the right to insist on appropriate classroom behavior.

In general, it is best to speak with students who exhibit disruptive behavior either before or after class. Once alerted to what constitutes an acceptable standard, students who fail to comply may be asked to leave the classroom. If the student refuses to leave, the faculty member may call Public Safety (x2111) for assistance. It is important for you to note that faculty may not remove a student permanently from a class without an intervention that provides for due process.

If you are concerned about the behavior of a particular student you may consult with the chairperson or if you think it would be useful to discuss the matter with me confidentially, please call at any time. As you know, my office has responsibility for student discipline; we are here to serve as a resource to faculty, as well as to students. My staff and I have often worked with faculty members to determine the best course of action in resolving classroom discipline problems. Among these are counseling, mediation, and/or referral to an outside agency. If the inappropriate behavior continues, a formal complaint may be brought against the student; this sets in motion a process outlined by the Board of Trustees Bylaws that govern student discipline (Section 15.3; this may be found in the student handbook The Gazetteer).

I have worked with many faculty members and chairpersons in the past years to develop strategies to work with difficult students and to resolve student discipline issues. I can be reached at x2335 and would be pleased to address general questions as well as specific concerns.