1 | PREPARE TO FILE YOUR FAFSA

DO YOU NEED PARENT’S INFORMATION?

- Were you born before 01-01-1992?
- Are you in a Master’s Program?
- Are you currently or were you on active duty in U.S. Armed Forces or veteran?
- Do you have children or anybody else you support?
- Were you an orphan or ward of the Court?
- Are you an Emancipated Minor or in Legal Guardianship?*
  * Legal guardianship does not include your birth or adoptive parents.
- Are you homeless or at risk for Homelessness?
  - If YES to ANY question: You are INDEPENDENT. You will NOT need parent’s information.
  - If NO to ALL questions: You are DEPENDENT. You will NEED parent’s information and signature.

INFORMATION YOU WILL NEED:

- Your Social Security Number
- Parents’ Social Security Numbers and Dates of Birth (if dependent)
- 2014 total Non-taxable income documents for you and your parent(s), if dependent (child support, workers compensation, untaxed pension, etc.)
- 2014 W2 forms for student and parent(s) if dependent.
- Value of assets (business, bank accounts, investment property, etc.)
- Alien registration number (if you are not a US citizen)
- FOR INCOME AND TAX DATA FROM THE 2014 INCOME TAX FORM, YOU CAN LINK DIRECTLY TO THE IRS ONTO THE FAFSA. (See next page)

2 | FILE THE FAFSA AT WWW.FAFSA.GOV

CSI’s Federal Code is 002698

Filing of the FAFSA is required for federal and New York State financial assistance, including federal student loans.

After your FAFSA is processed, you will be emailed a Student Aid Report (SAR) by the U. S. Department of Education with your Expected Family Contribution (EFC). Your eligibility for federal aid will be based on your EFC.

**IRS DATA RETRIEVAL TOOL**

FOR STUDENTS AND PARENTS:

ACCESS IRS DATA WHILE FILING THE FAFSA

RETRIEVE INCOME AND TAX DATA DIRECTLY FROM IRS ONTO THE FAFSA:

2-3 weeks after filing Tax Returns electronically

Or

6-8 weeks after filing Tax Returns by mail

- You will NOT be selected for income Verification
- No need to submit tax forms to the Office of Financial Aid

3 | NEW YORK STATE RESIDENTS: APPLY FOR TAP

CSI’s N.Y. S. code is 1417 to apply for TAP and other state aid

When you have finished filing the FAFSA click on "Start your state application" located on the FAFSA Confirmation page to link to New York State’s TAP- On-the-Web (TOTW) application. TAPWEB.ORG

4 | CUNY SUPPLEMENT FORM

After you have completed your FAFSA & TAP Applications, CUNY will alert you by email to complete a CUNY Financial Aid Supplement form. The “Supplement form” link is found in your CUNYfirst Student Center, in The Finances section, under Financial Aid.

Please complete it as soon as you receive the email to be considered for additional aid by CUNY.

5 | VERIFICATION

The U.S. Department of Education selects a certain number of applicants for Verification.

NOTICE TO TAX FILERS:

If you are selected and you did not use the IRS Data Retrieval Tool, you will need to submit tax return transcripts from the IRS. To request a free tax return transcript visit: www.irs.gov/Individuals/Get-Transcript.

Comply promptly with all requests for additional information or documentation by CSI Office of Financial Aid. If you fail to comply with any such request, processing of your application will be suspended.

You may check your financial aid by logging into your CUNYfirst Student Center. Click the “View Financial Aid” link under Financial Aid in the Finances section.

Click on the aid year you wish to view to see your financial aid awards.

Please remember you MUST REAPPLY for all Federal and N.Y. State aid each year by Priority Deadline! March 31, 2015
APPLYING FOR FEDERAL DIRECT LOANS

FOR MATRICULATED STUDENTS TAKING AT LEAST
6 EQUATED CREDITS WITH FULLY PROCESSED
FAFSA ON FILE

- Subsidized Direct Loan: Interest paid by
government while in school
- Unsubsidized Direct Loan: Interest billed once
loan is disbursed

First-time Borrowers

⇒ Sign your e-MPN (electronic Master Promissory Note)
with your federal PIN at https://studentloans.gov.
◊ Beginning April 25, 2015 you will be signing your e-MPN
with your FSA ID.
◊ Remember, your loan request will not be processed
until you sign the e-MPN.

⇒ Complete Entrance Interview at
https://studentloans.gov

For Information on Loan application please
Visit www.csi.cuny.edu/Finaid

DIRECT LOANS FOR PARENTS
(“PLUS LOANS”)

LOAN AMOUNT CAN BE UP TO STUDENT’S
COST OF EDUCATION MINUS ANY FINANCIAL AID.
SATISFACTORY CREDIT HISTORY REQUIRED;
DIRECT LOAN PROCESSING CENTER
WILL CONDUCT CREDIT CHECK

Note: If credit check is denied, student can request up to an
additional $4,000 in unsubsidized loans.
⇒ Go to https://studentloans.gov - sign your
Electronic Master Promissory Note (e-MPN) with your
federal PIN.
◊ Beginning April 25, 2015 you will be signing your e-MPN with
your FSA ID.
◊ Loans WILL NOT be processed unless you have
signed the e-MPN.

For Information on Loan application please
Visit www.csi.cuny.edu/Finaid

LOAN LIMITS

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Dependent</th>
<th>Independent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman (0-29.9 Credits)</td>
<td>$5,500 up to $3500 can be Subsidized</td>
<td>$9,500</td>
</tr>
<tr>
<td>Sophomore (30-59.9 Credits)</td>
<td>$6,500 up to $4500 can be Subsidized</td>
<td>$10,500</td>
</tr>
<tr>
<td>Junior/Senior (60+ Credits)</td>
<td>$7,500 up to $5500 can be Subsidized</td>
<td>$12,500</td>
</tr>
<tr>
<td>Graduates</td>
<td>$20,500</td>
<td></td>
</tr>
</tbody>
</table>

OPEN A CHECKING OR SAVINGS ACCOUNT AND
HAVE YOUR FINANCIAL AID DIRECT DEPOSITED.

Step 1—Log into CUNYfirst
Step 2—Select HR/Campus Solutions
Step 3—Navigate to Self Service followed by Campus Finances
Step 4—Click Manage My Account
Step 5—on My Accounts Page, click Add Account and follow