MEMO TO: All Students Who Apply for Admission to the Nursing Program (AAS Degree)

FROM: Professor Mary O'Donnell, Chairperson, Department of Nursing

DATE: September 15, 2015

SUBJECT: Licensure – Moral Character Requirement

Upon completion of the entire AAS Program in nursing, and having attained the age of eighteen years or more, each graduate is eligible for licensure as a Registered Nurse. Prior to enrollment in the nursing curriculum, each applicant should be aware of the additional licensure requirement related to moral character as follows:

"When a nursing student completes an application for licensure and first registration as a licensed practical nurse or registered professional nurse, questions are asked about conviction of a crime (felony or misdemeanor) and pending charges. These questions appear on the application form. If the answers to these questions are in the affirmative, there is an automatic referral to the Office of Professional Discipline and the case is assigned to an investigator. Depending upon the results of the investigation, the case may or may not require a hearing. The National Council licensing examination may be taken. However, the licensing process and the issuance of a license will be held until the process described above is completed."

The above requirements do permit the applicant to enter a nursing program, complete the curriculum, apply for licensure and take the licensing examination; however, those who have criminal charges pending or who have been convicted of a crime (misdemeanor or felony) in any state or country will be referred to the Office of Professional Discipline for a determination concerning the issuance of an LPN or RN license.