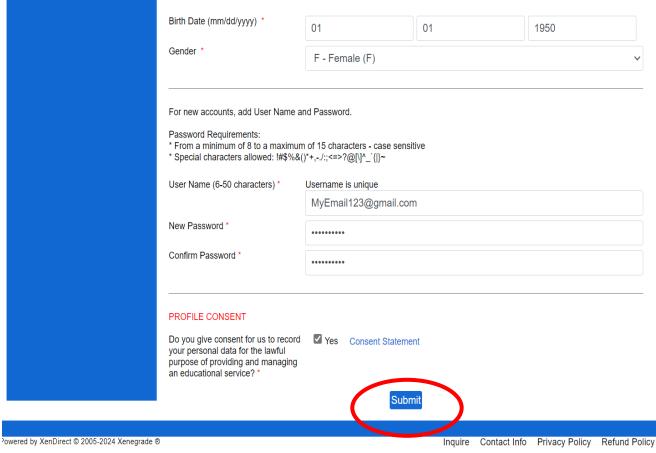


• After you click "Register & Pay Tuition Here" from the Options webpage,

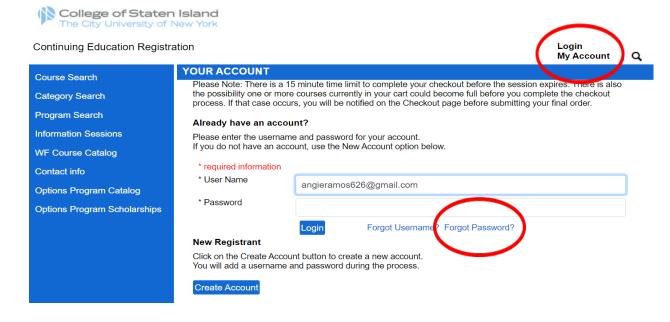
ogin

- **NEW STUDENTS** should click "Create Account" at the top right-hand of the screen.
- RETURNING STUDENTS: please skip to page 3 of this document.



- Complete the Registrant Profile questions.
- The last question asks students to create a User Name and Password.
- We recommend using your full email address as your User Name.
- Please choose a Password that is easy to remember. (You will use this User Name & Password each semester).
- Once complete, click "Submit" at the bottom of the screen.

RETURNING STUDENTS -



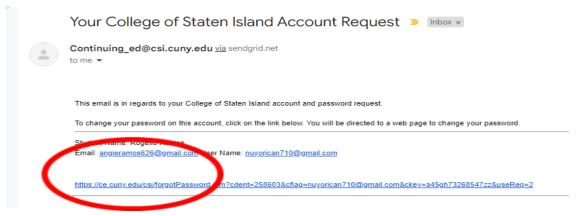
- Click on "Login My Account"
- If you don't remember password, click on "Forgot Password?"
- Enter your full email address as your User Name

College of Staten Island
The City University of New York

Options Program Scholarships

Continuing Education Registr	ation Login Create Account My Account Q							
Course Search	FORGOT YOUR PASSWORD							
Category Search	If you have forgotten your password, please submit your email and user name below. We will send you an email with a link to change your password if both the email and user name match the account.							
Program Search	Email Address:							
Information Sessions	User Name: angieramo 626@gmail.com							
WF Course Catalog	Submit Return to Login							
Contact info	Submit Retail to Login							
Options Program Catalog								

 Once complete, click
 "Submit" at the bottom of the screen



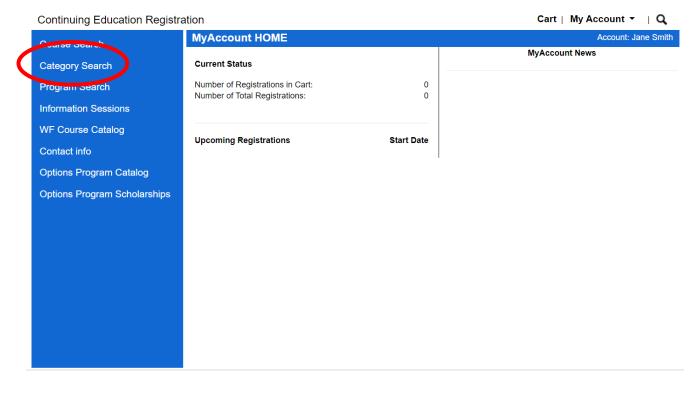


Continuing Education Registra	ration Create Accou	Login int My Account Q
Course Search	CHANGE YOUR PASSWORD	
Category Search	To change your password, enter a new password and confirm password below.	
Program Search	Password Requirements: * From a minimum of 8 to a maximum of 15 characters - case sensitive	
Information Sessions	* Spread characters allowed: !#\$%&()*+,/:;<=>?@[\]^_`{ }~	
WF Course Catalog	New Password:	
Contact info	Confirm Password:	
Options Program Catalog	Submit	
Options Program Scholarships		
Continuing Education Registra	ation Create Accou	Login t My Account Q
Course Search	Password Changed	
Category Search	Your password has been changed. You may now log in.	
Program Search		
Information Sessions	Login	

- Open your email account, and select the email from Continuing_ed@csi.cuny.e du with the subject line: "Your College of Staten Island Account Request" and click on the link provided at the bottom
- A new window will open and prompt you to create a new password. Passwords must be a minimum of 8 characters to a maximum of 15 characters, that are case sensitive
- Enter the new password and re-enter it again to confirm password
- Once complete, click
 "Submit" at the bottom of
 the screen. A notification
 will appear stating: "Your
 password has been
 changed"
- Now click on "Login My Account"

SELECT COURSES





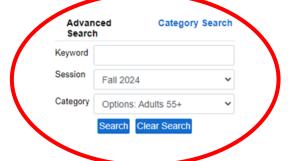
- If you are NOT an instructor, or you are NOT applying for Scholarship, click "Course Search" on the left side of the screen to select your courses.
- Scholarship Applicants & Instructors, please do not select courses. Instead, click HERE and complete the form. Please do not follow the remaining steps on this document.



Course Search Category Search Program Search Information Sessions WF Course Catalog Contact info Options Program Catalog Options Program Scholarships

Create Account | My Account | Q

Use one or more of the Course Search options below to search for upcoming courses. The Keyword field searches course codes, titles, descriptions, and instructor names. Or you can select a group of related courses using the Program Search list. You must login or create a new account to add items to your cart.



- Next to "Session" Select "Spring 2025".
- Next to "Category" –
 Select "Options: Adults
 55+".
- Click the "Search" button.

Login



Course Search
Category Search
Program Search
Information Sessions
WF Course Catalog

Contact info

Options Program Catalog

Options Program Scholarships

SEARCH RESULTS						Account: Jane Smit	
Click on Title or Dates or Click on the Titl			rt.				
Title/F sallity	Session	Dates	Times	Days	Fee	Status	
Outlons: The Positive & Negative Impact of Colonialism in the African Continent College of Staten Island - Main Campus	Spring 2024	2/08/2024 3/21/2024		Th	\$ 30	Registration Available	
Options: A Journey Through History & the Age of Exploration College of Staten Island - Main Campus	Spring 2024	4/03/2024 5/15/2024	10:10 AM 11:05 AM	W	\$ 30	Registration Available	
Options: Art of Drawing and Painting College of Staten Island - Main Campus	Spring 2024	2/09/2024 3/22/2024		F	\$ 30	Registration Available	
Options: Bad Boys of Italian Art: Caravaggio, Cellini, and Archimboldo College of Staten Island - Main Campus	Spring 2024	3/05/2024 3/19/2024		Tu	\$ 30	Registration Available	
Options: Beginner Italian College of Staten Island - Main Campus	Spring 2024	2/09/2024 3/22/2024		F	\$ 30	Registration Available	
Options: Beginner's Aromatherapy and a Therapeutic Massage Course College of Staten Island - Main Campus	Spring 2024	3/26/2024 5/14/2240		Tu	\$ 30	Registration Available	
Options: Biography 1- The Lives of Famous & Infamous People College of Staten Island - Main Campus	Spring 2024	2/06/2024 5/14/2024		Tu	\$ 30	Registration Available	
Options: Biography 2- The Lives of Famous & Infamous People College of Staten Island - Main Campus	Spring 2024	2/07/2024 5/15/2024		W	\$ 30	Registration Available	
Options: Chair Yoga College of Staten Island - Main Campus	Spring 2024	2/08/2024 3/21/2024		Th	\$ 30	Registration Available	

Cart | My Account ▼ | Q

• Select a course by clicking the blue course link.

Category

Options: Adults 55+

Days

Dates

2/08/2024 - 3/14/2024

Times

12:20 PM - 1:50 PM

of Hours **Available Slots**

Instructor

Frankel, Dianne

Location

College of Staten Island - Main Campus, On-site , TBD 2800 Victory Boulevard

Staten Island, NY 10314

Age Requirement There is a min age requirement of 55.

Fee(s)

This course is a flat rate fee regardless of the number of registrations purchased.

\$ 30

Tuition

\$ 30

Total Fees

• After you click the course you want, click "Add to Cart" at the bottom of the page.

Need to register for someone else? Click here



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Course Search

Category Search

Program Search

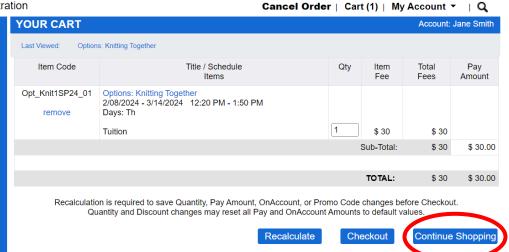
Information Sessions

WF Course Catalog

Options Program Catalog

Options Program Scholarships

Contact info



- To add additional courses, click "Continue Shopping".
- When you return to the search page to add additional courses, be sure to select "Spring 2025" and "Options: Adults 55+" again.



Course Search

Category Search

Program Search

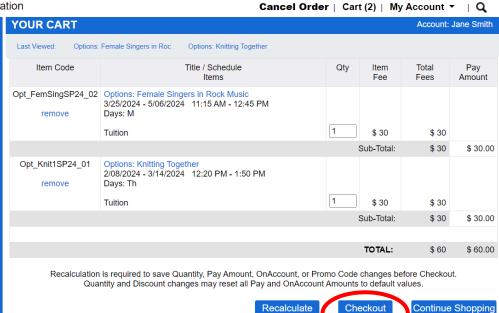
Information Sessions

WF Course Catalog

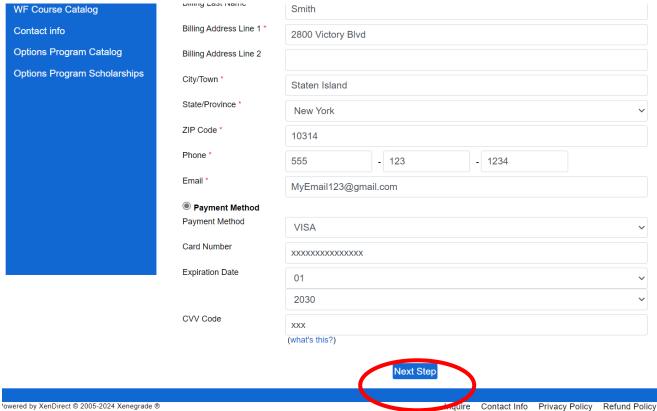
Options Program Catalog

Options Program Scholarships

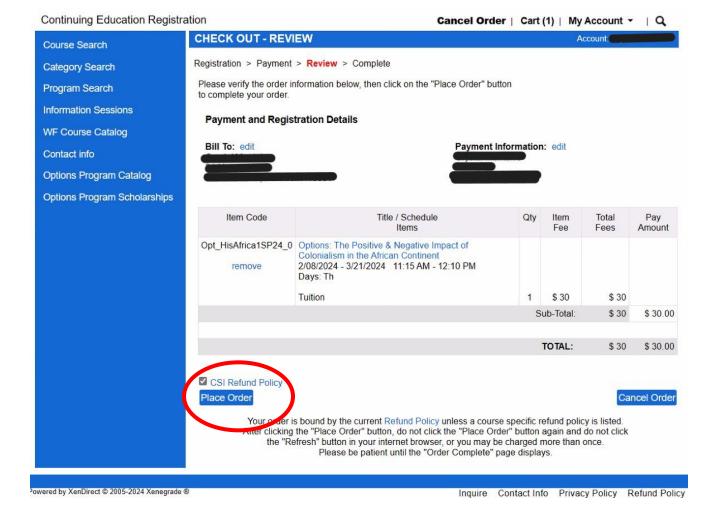
Contact info



 Once you have selected all your courses, click "Checkout" at the bottom of the page.

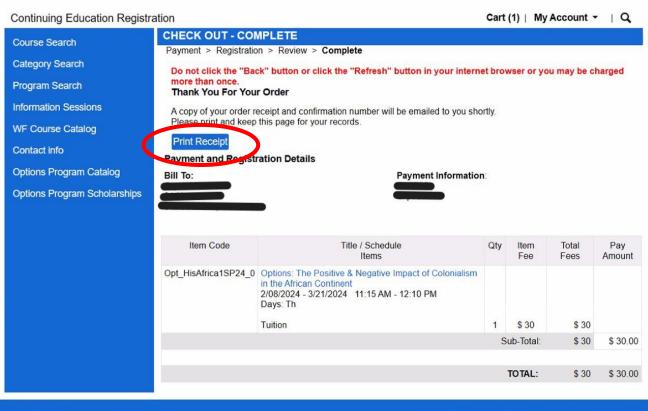


- Your Billing Information will already be there. Please ensure that it's accurate.
- Complete the Payment Details questions, including your payment method.
- Click "Next Step" at the bottom of the page.



- Verify your order information to ensure accuracy.
- Check the "CSI Refund Policy" box in order to proceed.
- Click "Place Order" at the bottom of the page.





- · A copy of your receipt will be emailed to you.
- You can also click "Print Receipt" to print a copy of your receipt and class schedule.
- You will receive your course zoom links and/or buildings & room numbers 3 business days before the course start date

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