

**AGREEMENT  
(RENEWAL)**

**between**

**The College of Staten Island, CUNY, Staten Island, NY, USA**

**and**

**The Center for Advanced Studies/Academic Liaison Systems, Tokyo, Japan**

In the interests of continuing the academic relationship established to transfer qualified Japanese (or other Asian) students from accredited post-secondary educational programs in Tokyo, Japan (or other Asian countries) to The College of Staten Island, CUNY, the above-named parties agree to renew the terms of the initial agreement as outlined below.

1. The College of Staten Island (hereinafter referred to as **CSI/CUNY**) will guarantee acceptance of all qualified students from schools represented by The Center for Advanced Studies – Academic Liaison Systems (hereinafter referred to as **CAS**). A qualified student is one who is attending or has completed an accredited program in his/her home country, has completed and submitted all relevant application forms, materials and fees to CSI/CUNY and has met CSI/CUNY's acceptance requirements for foreign applicants. Applicants from CAS will be accepted by a CSI/CUNY in one of two categories:
  - A. **Standard acceptance (TOEFL score of 500 or above or equivalent)**. The student will be accepted under normal transfer status conditions by CSI/CUNY, provided all other standard admissions criteria of CSI/CUNY have been met.
  - B. **Provisional acceptance (TOEFL score under 500)**. The student must enroll in ESL courses specified by the CSI/CUNY English Language Institute (ELI) but will be permitted to take accredited course work concurrently. The number of ESL courses the student must take and number of accredited courses the student may take will be at the discretion of the appropriate international student advising officer in the Center for International Service at CSI/CUNY.
2. In all cases above, CSI/CUNY will issue I-20 documentation for the F-1 student visa to CAS liaison officers as soon after receipt and processing of completed application materials (including all applicable fees) as possible, provided such materials meet CSI/CUNY requirements and the student is otherwise deemed acceptable. CSI/CUNY reserves the right to issue the visa through the ELI in the case of students admitted provisionally.
3. Students from schools represented by CAS may apply for any CSI/CUNY term or semester, excluding summer and winter intersession, when courses offerings are limited and orientation is not offered.
  - a) CSI/CUNY will provide CAS liaison officers with accurate and current application forms, procedures, dates and deadlines towards this end, including information of ELI dates and costs.
  - b) CAS staff will file application forms on behalf of students from those schools or programs represented by CAS in accordance with the information provided and procedures determined by CSI/CUNY.

4. CSI/CUNY will accept Institutional TOEFL (ITP) scores submitted by CAS as official for purposes of admission.
5. CSI/CUNY will provide ongoing counseling and assistance to students who wish to transfer to another CUNY campus, to an affiliated two-year (A.A./A.S.) program or to any other university, particularly those with which CSI/CUNY has an articulation agreement.
6. CSI/CUNY will provide assistance to students in locating and securing appropriate housing prior to their departure from their home country and their arrival in the U.S.
7. CSI/CUNY will provide materials requested by CAS for promotion, on-site orientation, and accurate program description at CAS expense. CAS will reimburse CSI/CUNY for the cost of materials and shipping after CSI/CUNY invoices CAS.
8. CAS will bear all costs incurred in the shipping of student records, transcripts and results of the TOEFL/ITP examination to CSI/CUNY.
9. A list of articulated courses which transfer for credit from a CAS client school in Japan to CUNY/CSI is attached to this agreement as Appendix A. This list has been reviewed and updated to reflect current transfer equivalence at CUNY/CSI at the time of this agreement. Courses on this list will be considered valid for transfer to CSI/CUNY without loss of credit for accumulated units. CAS will work with CSI/CUNY towards articulating and refining any additional courses which meet specific GE requirements in the CSI/CUNY system. CAS will submit all relevant materials required by CSI/CUNY towards this end. Course syllabi for all such courses will remain on file with CUNY/CSI. This appendix may be updated from time to time with the mutual consent of both parties.
10. No course may be offered by CAS or a CAS-affiliated school, or be advertised as being accredited by CSI/CUNY for transfer credit to CSI/CUNY without express written approval of CSI/CUNY. All materials used in the promotion of such programs must be approved in advance by CSI/CUNY.
11. There are no other costs or charges expressed or implied in this agreement. All revenues derived abroad from this program shall be the property of CAS; all revenues derived in the U.S. shall be the property of CSI/CUNY.
12. Liaison Officers shall be appointed by CAS and CSI/CUNY. N Sugiyama and C.D. Binder are the designated liaison officers for CAS. The functions of these officers are:
  - a) To act as liaison between a school or program represented by CAS and CSI/CUNY liaison officer(s).
  - b) To address any problems which arise in the course of this Agreement
  - c) To provide Institutional TOEFL testing services to an CAS client school and report scores to CSI/CUNY.
  - d) To hold orientation seminars for all students applying from CAS client schools or programs to CSI/CUNY.

- e) To convey information relating to articulated course work to CSI/CUNY, and to update the list with CSI/CUNY as needed.
- f) To provide syllabi for accredited courses on demand from CSI/CUNY
- g) To initially screen transcripts submitted by or through CAS client schools or programs to CSI/CUNY.
- h) To assist students from client schools in completing student visa paperwork and procedures.
- i) To advise client schools on program development and secure advance approval of CSI/CUNY for all promotional materials, or to adjust such materials such that they meet with CSI/CUNY requirements.
- j) To secure and maintain relevant CSI/CUNY materials for students from CAS-affiliated schools.
- k) To work with the CSI/CUNY liaison officer(s) in securing appropriate residence/accommodation for students transferring to CSI/CUNY.
- l) To arrange transportation between a client school and CSI/CUNY.

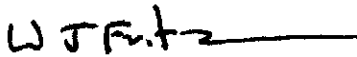
13. CSI/CUNY will designate a liaison officer and inform CAS of that officer's name and contact address (street, phone, fax, and e-mail).

14. The term of this agreement shall be five (5) years beginning January 1<sup>st</sup>, 2014 (i.e., until December 31<sup>st</sup>, 2019) subject to renewal on mutual consent.

15. The agreement is subject to addition, modification, or alteration through addenda upon written notification to and consent of both parties.

These terms are agreed to this 5<sup>TH</sup> day of AUGUST, 2014.

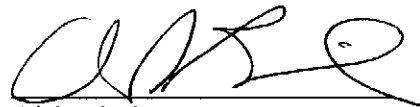
For CSI/CUNY



William J. Fritz  
President

8-5-2014  
Date

For CAS



Dirk Binder  
Director

Aug 5, 2014  
Date

**APPENDIX A**  
 Articulation Chart  
 for courses offered at  
 Kanda Institute of Foreign Languages (KIFL) in Tokyo, Japan  
 under contract with The Center for Advanced Studies (CAS)  
 and recognized in transfer to  
 The College of Staten Island (CSI/CUNY) in Staten Island, New York

It is agreed between **CSI/CUNY, KIFL and CAS** that the appended chart represents those courses which are accepted in transfer from a CAS program held at Kanda Institute of Foreign Languages, an accredited (under the Ministry of Science and Education, Japan) two-year college in Tokyo, Japan, to CSI in Staten Island, New York.

<b>CREDIT TRANSFER GUIDE - KIFL/ISP TO CSI/CUNY - all questions are to be referred to the Registrar's Office, CSI. Course work not counted towards GE requirements at CSI will be applied towards major or elective requirements.</b>					
<b>KIFL/ISP</b>	<b>NAME</b>	<b>UNITS</b>	<b>CSI/CUNY</b>	<b>NAME</b>	<b>UNITS</b>
IS 1A	Information Systems 1A - WP	1	CSC 112	Intro to Word Processing	
IS 52L	Computer Concepts	3	CSC 102	Computing for Today	
CSCI 30	Computer Applications and Internet	3	CSC 102	CS Elective credit	3
CSCI 05	Computers and Applications	3	COMP SCI CR	GE - Computer Science credit	3
ART 20	Drawing	3	ART 120	GE - A&C/TALA	3
ART H 11	Art History - Modern World	3	ART 104	Art after the Renaissance	3
COMM 03	Fundam Public Communication	3	ENG 112	Public Speaking	3
HUM 11	Introduction to Humanities	3	HUM CR	GE - Humanities credit	3
ECON 40	Microeconomics	3	ECO 101	Economics	3
LING 6	College Reading and Writing	3	COMM CR	GE - Communications credit	NC
ESL 21	Advanced Oral Practice in English	3	NA	Non-credit ESL	NC
LING 10	Introduction to Language	3	COMM CR	GE - Communications credit	3
GEOG 02	Cultural Geography	3	GEG 100	Introduction to Geography	3
SPAN 1A	Spanish 1A	4	SPAN	Basic Spanish I	4
HIST 11	American History to 1865	3	HIST 244	U.S. History 1607-1865	3
HIST 12	American History from 1865	3	HIST 245	U.S. History 1865-present	3
PHIL 25	Methods of Reasoning	3	PHL CR	GE - Philosophy credit	3

MATH 45	What is Mathematics?	3	MTH 102	Math for Liberal Arts students	3
COMM 07	Persuasion	3	LNG CR	GE - Language credit	3
WS 10	Introduction to Women's Studies	3	WMS 100	Women History & Feminist Theory	
SOC 1	Introduction to Sociology	3	SOC 100	GE - IS/SS	3
ENGL 20	Introduction to Literature	3	ENL 290	GE - TALA - literature	3
EES 01	Geology - Natural Disast & Earth Sys w/lab	4	GEO 100/1L	GE - Physical Geology	4
CFS 38	Life Span Development	3	SOC CR	GE - Sociology credit	3
ENGL 10	College Composition	3	ENGL 111	Communications Workshop	3
SUBTOTAL		62	SUBTOTAL		62
PLSI 02	American Gov't and Poli Systems	3	POL 100	GE - American Government	3
BIO 10	Biology - Life Science plus lab	4	BIOL CR	GE - Principles of Biology I plus lab?	4
PL SI 120	International Politics	3	CSUF transcript	upper division transfer (PL SCI)	
CRIM 101	Crime & Violence in America (upper division)	3	CSUF transcript	undetermined - GE P&D or SOC 212	
GRAND TOTAL		69	GRAND TOTAL		69

CSI GE requirement	STATUS FOR TRANSFEREES	units	NOTES
ENG 111	accepted in transfer, retroactively (May 2009)		Students may be required to take noncredit ENG 037 (WRIT) and/or ENG 039 (RDG) as prereq to ENG 151 (ACT in lieu of 151?)
ENG 151	College Writing must be completed at CSI	4	
MATH 102	CSUF MATH 45 transfers as CSI MATH 102		CSI MATH 102 satisfies the MATH requirement
CORE 100	CSUF HIS 11 transfers as CSI HISTORY 244		CSI HIST 244 satisfies the CORE 100 GE requirement
SOC SCI REQ 1	CSUF ECON 40 transfers as CSI ECON 101		ECON 01 satisfies the CSI SOC SCI 100-level requirement
SOC SCI REQ 2	CSUF HIS 12 transfers as CSI HISTORY 245		CSI HIST 245 satisfies the CSI SOC SCI 200-level requirement
T, A & L REQ	CSUF ART 10/11 transfer as CSI ART 103/104		CSI ART 103 or 104 satisfies CSI T/A&L requirement; other elective
W & W REQ	CSUF GEOG 2 satisfies this requirement		no CSI equivalence assigned but W&W requirement satisfied
SCIENCE REQ 1	CSUF GEOL 1 satisfies this requirement		GEOL 101/101L satisfy the 4-credit science requirement
SCIENCE REQ 2	CSUF BIO 10 satisfies this requirement?		BIOL 106/107L satisfy the 4-credit science requirement?

P & D REQ	waived for transfers from KIFL/ISP		waived without CSI course equivalence assigned
FOR LANG REQ	waived for transfers from KIFL/ISP		waived without CSI course equivalence assigned
PHYS ED REQ	PED must be taken at CSI	1	Students should register for this course at the first opportunity
TOTALS	42 of 47 required CSI GE requirements are complete	5	5 total GE required credits not completed at transfer from KIFL/ISP

NOTE: CSI accepts no grade of C- or below for transfer credit. CSI Registrar's office determines how other (non-GE) transfer credits are assigned (major, elective) in consultation with each student during orientation

\*NOTE: KIFL CAS program is authorized to offer ENGLISH 10 (College Composition) effective March 2005 for 3 units of credit at CSUF

Students who complete English 10 with a grade of "C" or higher have completed the CSU English composition requirement and may waive the CSU English Placement exam, but are still required to complete the Upper Division Writing Exam (UDWE)

Shaded courses have either been discontinued or are not currently offered in our program and so not counted in total