New Student Advisement Worksheet-Associate in Applied Science (AAS) in NURSING

Nursing Department 55-213 718-982-3810 www.csi.cuny.edu/nursing

ADMISSIONS REQUIREMENTS: Students must have a minimum grade point average (GPA) of 3.0 in the Pre-Clinical courses listed below, as well as a minimum of a 2.5 cumulative GPA, with a minimum grade of C in BIO 150, to be considered for admission to the clinical phase of the Nursing program. The number of admissions is limited.

These Pre-Clinical requirements must be satisfied prior to applying to the Clinical Phase of the Nursing program:

ENG 111, PSY 100, PHL 130, BIO 150 and submission of NLN-Pre-Admission or SAT I and SAT II (BIO) Exam results.

Students who repeat any of the prerequisite courses may not be considered for admission to the Nursing program.

Last: ____________________ First: ____________________ Admission Status: □ Associate/Pre-Baccalaureate □ Baccalaureate

EMPLID: ____________________ Prior to admission to the AAS, students will be recorded into an Undeclared-Health program consistent with their admission status.

Pre-Professional Program (if any): _____________________________

TESTING-High School Examinations: □ SAT: Verbal _______ Math _______ □ NYS REGENTS-English: _______

□ NYS REGENTS-Math: Algebra 1/Integrated Algebra:______ Geometry:______ Algebra 2/ Trigonometry:______

TESTING-CUNY Assessment Exams: ☑ Exempt-Reading/Writing.  ● READING: :_______  ● WRITING: :_______

☑ MATH: Part I. :_______ ☑ Exempt-Math Part I only; Part II. :_______; (COMPASS) Part III. :_______; Part V. :_______

DIRECTIONS: You are able to select courses, or any course from an area, that are marked as ☑ ELIGIBLE☐.

REQUIRED REMEDIATION ☑ Reading: (1) ENG ___-0cr ☑ Writing: (1) ENG ___-0cr ☑ Math: (1,2) MTH 20*-0cr

(All courses are 4eq.cr.) *If enrolled in a MTH 20 Immersion Workshop, then you may enroll in BIO 106 (lecture course) & BIO 107 (corequisite lab) now. If you do enroll in these courses then you must successfully complete your Workshop to retain them.

□ ELIGIBLE-Fitness for Life: PED 190-1cr; ☑ NOT ELIGIBLE-Submit PED Certificate: www.csi.cuny.edu/registrar/forms/medicalcertification.pdf

PRE-CLINICAL REQUIREMENTS: Pre-Clinical courses fulfill General Education Common and Flexible Core Requirements.

☑ ELIGIBLE-ENG 111-Introduction to College Writing, 3cr (Prerequisite for ENG 111 & PSY 100; Must pass both Reading & Writing Exams)

☑ ELIGIBLE-PSY 100-Psychology, 3cr

☑ ELIGIBLE-PHL 130-Philosophy: Introduction to Ethics, 3cr

Prerequisite Options for BIO 150: You may not be eligible for all options; please select only from marked (☑) courses.

If enrolled in MTH 20* in immersion, then you are able to enroll in BIO 106/107 now. Please refer to the *note above.

☑ ELIGIBLE-BIO 106 & BIO 107 3/1cr OR ☑ ELIGIBLE-BIO 170 & BIO 171-3/1cr

☐ Biology Placement Exam: Completing the placement exam may exempt you from the prerequisite. Register for one of the above courses now and then revise your schedule, if necessary, when you receive the results. Contact College Testing for details, (718) 982-2380.

☐ ELIGIBLE-BIO 150-Anatomy & Physiology 4cr (Prereq: Pass BIO 106/107 or BIO 170/171 with C or higher; Appropriate score on Placement exam.)

□ IF NECESSARY- Requirements only for students intending to complete the Bachelor of Science degree in Nursing

The courses below satisfy General Education & Pre-Major requirements ONLY for the BS in Nursing. You have the option to begin attempting these courses prior to entering the BS program, but should only do so if you are unable to register for the Pre-Clinical courses. Taking these courses may make you ineligible for financial aid, so please discuss these options with an advisor.

☑ ELIGIBLE-MTH 113-Introduction to Probability & Statistics, 4cr, (Prerequisite: must be math proficient/pass MTH 20(2))

☐ ELIGIBLE-CHM 110 & CHM 111-Principles of Chemistry I & Lab, 3/1cr, (Prerequisite: must be math proficient/pass MTH 20(2))

☐ ELIGIBLE-PHY 114-Introduction to Physics, 4cr, (Prerequisite: must be math proficient/pass MTH 20(2))

☐ ELIGIBLE-COR 100-U.S. Issues, Ideas & Institutions, 3cr, (Prerequisite: must be reading & writing proficient (3)) (Corequisite: ENG 111)

☐ ELIGIBLE-World Cultures & Global Issues (1 course, 3cr) For Nursing, a foreign language (112-level) is optional for this requirement.

☐ ELIGIBLE-Creative Expression (1 course, 3cr)

Please note: You are responsible for reviewing the information on this worksheet with an advisor, and for asking all relevant questions concerning your placement, advisement, & the registration process prior to exiting this session.

Please retain your copy of this form.

Advisor’s Initials & Date: ____________________

For your convenience, advisement notes, course titles, and degree/major information can be found on our website @ www.csi.cuny.edu/academicadvisement/advisingtools.html. Please review this information carefully and make use of it during this process.
## College of Staten Island Pathways Courses

Below is a list of CSI’s Pathways Common & Flexible Core courses typically available to first year students. Not all courses may be offered this term. Many courses require passing some or all of the CUNY Assessment Exams in Reading, Writing, and/or Math, and some courses may have additional prerequisites, such as ENG 111 or other non-credit or credit-bearing courses.

### Common Core: English Composition
- ENG 111*-Introduction to College Writing
- ENG 151-College Writing (Prerequisite: ENG 111)

### Common Core: Math & Quantitative Reasoning**
- MTH 102-Mathematics for Liberal Arts
- MTH 121-Finite Mathematics
- MTH 113-Intro to Probability & Statistics [STEM]
- MTH 123-College Algebra & Trigonometry [STEM]
- MTH 130-Pre-Calculus Mathematics [STEM]
- MTH 221-Applied Finite Math/Business Calc. [STEM]
- MTH 230-Calculus I with Pre-Calculus [STEM]
- MTH 231-Analytic Geometry & Calculus I [STEM]

### Common Core: Life & Physical Sciences**  ***
- AST 102-Cont. Theories of the Universe (Co-AST 103)
- AST 108-Survey of the Universe
- AST 120-Space Science I [STEM]
- BIO 103-Introduction to Biology
- BIO 106-Principles of Biology I (Co-BIO 107)
- BIO 150-Anatomy & Physiology [STEM]
- BIO 170-General Biology I [STEM] (Co-BIO 171)
- CHM 104-Chemistry in a Nutshell
- CHM 106-Chemistry for Today I (Co-CHM 107)
- CHM 110-Principles of Chem. I [STEM] (Co-CHM 111)
- CHM 141-General Chemistry I [STEM] (Co-CHM 121)
- GEO 100-Planet Earth [STEM] (Co-GEO 101)
- PHY 114-Introduction to Physics [STEM]
- PHY 116-Physics I [STEM]
- PHY 120-General Physics I [STEM] (Co-PHY 121)

### Flexible Core: Scientific World**  ***
- AST 100-Cont. Theories-Solar System (Co-AST 101)
- AST 110-Life in Universe (Co-AST 111)
- CSC 115-Intro. to Computer Tech. (Co-CSC 117)
- CSC 119-Computer Technology Concepts
- CSC 126-Intro to Computer Science [STEM]
- CSC 140-Algorithms &Computation
- ENS 102-Intro-Electrical/Electronic Tech. (Co-ENS 103)
- ENS 104-Intro. to Digital Technology (Co-ENS 105)
- GEO 102-Historical Geology [STEM] (Co-GEO 103)
- PHY 107-Maxwell to Einstein and Beyond
- PHY 100-Intro. to Logic (Recommended for 6th Flexible req. only)

### Flexible Core: World Cultures & Global Issues
- A foreign language is required for most Bachelor of Arts & several Bachelor of Science degrees. However, a 112-level (Basic/Beginning) language course will satisfy this requirement for every degree. If eligible, please begin your language sequence immediately.
- A Placement Exam is strongly recommended prior to enrolling in any Language you speak or have previously studied. For additional information, please visit www.mt.csi.cuny.edu.

### Flexible Core: Creative Expression
- ART 100-Introduction to Visual Arts
- COM 100*-Introduction to Media
- COM 101*-Media Literacy
- MUS 105-World Music
- MUS 108-Introduction to Jazz History
- MUS 110-Introduction to Music History

### Flexible Core: Individual & Society
- ECO 101**-Introduction to Economics
- HST 100-Past and Present
- HST 110-Indiv.&Society-Ancient Greece (Co-ENG 111)
- PHL 101-Introduction to Philosophy
- PHL 130-Introduction to Ethics
- PSY 100*-Psychology
- SOC 100-Sociology

### Flexible Core: US Experience in its Diversity
- COR 100*-US Issues, Ideas, and Institutions (Required)
- AAD 160-African American History 1619 to Present
- AAD 167-The Black Experience
- HST 160-African American History 1619 to Present
- POL 100-American Politics and Government

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*Students must be exempt/pass both the Reading & Writing Assessment Examinations in order to enroll in these courses.

** At minimum, students must be exempt/pass the Mathematics Assessment Exam or MTH 20 in order to enroll in these courses.

***Students intending to complete a BA/BS degree should select Science courses that include a Lab, ex: CHM 110/CHM 111.

1. STEM is an acronym for Science, Technology, Engineering, and Mathematics.
2. At minimum, all Mathematics & Quantitative Reasoning, Life & Physical Sciences, and Scientific World courses require being exempt from or passing the CUNY Assessment Examination in Math or passing MTH 20. However, some courses require placement in MTH 123 or higher, such as General Chemistry I & Lab, CHM 141 & CHM 121.

For additional Backpage Notes regarding requirements, regulations, and policies, as well as Placement Testing and Financial Aid information, please go to www.csi.cuny.edu/academicadvisement/advisingtools.html.
Important Information for First-Time College of Staten Island Students

1) **CUNY Assessment Exams:** Each undergraduate student, unless exempt, must successfully complete the CUNY Assessment Exams in Reading, Writing, and Mathematics. Achieving proficiency in these subjects is required to enroll in college-level Writing, Math, Science, and Business courses. **Students are required to achieve proficiency within one year of their initial matriculation.** ESL (English as a Second Language) students may have additional time for passing the Reading and Writing Assessment exams only. Student must continuously enroll in any remedial course(s) required of them every semester they are in attendance until they pass the required exam(s). Failure to register for required remedial courses will disqualify any student from taking part in free Summer or January Immersion programs.

2) **CUNY Math Assessment Exam:** Students who have failed Parts 1 & 2 of the Math Assessment Exam are **required** to take part in an Immersion Program. Failure to complete an Immersion Program will prevent students from being able to matriculate. If you have failed both parts of the exam and have not enrolled in an Immersion Program then you must contact the Office of Academic Support immediately: [www.csi.cuny.edu/oas/](http://www.csi.cuny.edu/oas/)

3) **Math Placement:** It is possible to place into MTH 30, which is a remedial math course, even if you have passed or are exempt from the CUNY Math Assessment Exam. Placement is determined by reviewing your scores on the assessment & NYS Regents exams. With certain scores, you may be eligible for MTH 35, which you may take as a corequisite with MTH 123.

4) **Financial Aid Eligibility:** Registering for courses not listed on this advisement worksheet may prevent payment of your TAP award. To be eligible, students must register for a **minimum** of 12 units towards their degree requirements. For more details on the New York State Tuition Assistance Program, please go to [www.csi.cuny.edu/finaid/tap_aptsshesc_scholarships.html](http://www.csi.cuny.edu/finaid/tap_aptsshesc_scholarships.html).

**Full-time students with New York State residency enrolled for 12-18 units pay the same flat rate for tuition.**

**CUNY SCHEDULE OF CLASSES:** You may view the current availability of courses you intend to enroll in by accessing the [CUNY Schedule of Classes](http://www.csi.cuny.edu/cuny_schedule_of_classes). This is not linked to your CUNYFirst account, so you will not be able to place courses in your shopping cart. However, you may still use it to create several possible schedules that will enable you to complete the registration process at the end of your New Student Orientation more efficiently.

**Foreign Language Courses—Must be reading & writing proficient.** Students in any degree program may complete a 112-level Foreign Language course to satisfy the World Cultures & Global Issues bucket. All students wishing to enroll in a language they previously studied or have knowledge of should consider taking the Foreign Language Placement Examination in order to Fast Track their language acquisition and degree progress. For further information and a schedule of upcoming testing dates, please go to [www.ml.csi.cuny.edu/lab/](http://www.ml.csi.cuny.edu/lab/).

**Associate in Applied Science in Nursing**

Admission to the Nursing program is competitive. Students must:

1. Have a minimum of one semester's residency; 2. Submit SAT I and SAT II (BIO) OR the National League for Nursing (NLN) Pre-Admission Examination (PAX) – RN scores for evaluation; 3. Successfully complete the Pre-Clinical courses; 4. Submit completed health and immunization record to the College Health Center.

When the Pre-Clinical courses have been completed, it is recommended that students register for other outstanding requirements such as the Biology sequence, English, and/or PED 190. Students should consult with a Nursing advisor to assist with appropriate course selection. Students must have a minimum cumulative GPA of 3.0 in the prerequisite courses with a minimum grade of C in BIO 150, and a minimum cumulative GPA of 2.5 overall to be considered for admission to the clinical phase of the Nursing program. The number of admissions is limited. Students who have repeated any of the prerequisite courses may not be considered for admission to the Nursing program.

Once admitted to Nursing, any student who fails to complete NRS 110 successfully must reapply for admission to the program on an appeals basis. Admissions to the Nursing program are made in June and January each year. Online applications for admission are available during each registration cycle at: [www.csi.cuny.edu/nursing](http://www.csi.cuny.edu/nursing).

In order to advance into the nursing clinical sequence, students must provide documentation for one of the following categories:

- United States Citizenship;
- Permanent Residency;
- International Student with F1 Status;
- Granted Asylum, Refugee Status, Temporary Protected Status, Withholding of Removal, Deferred Enforced Departure; or Deferred Action Status by the United States government.
**Advisement Notes**

1) **TAP Eligibility:** Registering for courses not listed on your advisement worksheet may prevent payment of your TAP award. To be eligible for TAP, students must register for a minimum of 12 credits towards their degree requirements. For more information on NYS TAP eligibility, meeting progress & pursuit standards, and general information regarding Financial Aid and HESC scholarships, please go to [www.csi.cuny.edu/financialaid](http://www.csi.cuny.edu/financialaid).

Please note: Full-time students with New York State residency registering for 12-18 credits pay a standard flat rate for tuition.

2) **Academic Warning:** You must achieve a minimum 2.0 cumulative GPA to be removed from Academic Warning. Students on Academic Warning or Academic Probation may not register for more than 14 credits in a semester.

3) **Academic Probation:** You must raise your cumulative GPA or risk dismissal at the conclusion of the Spring semester. Students on academic probation will not be dismissed as long as they achieve a minimum GPA of 2.5 in both the fall and spring semesters, or a minimum GPA of 2.75 in either the preceding fall or spring semester, immediately prior to dismissal.

4) **General Education Exemption:** The Associate in Science degree does not automatically exempt students from their General Education requirements. Students who have completed an Associate in Arts (AA), Associate in Science (AS), Bachelor of Arts (BA) or Bachelor of Science (BS) degrees are exempt from the General Education requirements of their degree. In Pathways, students will still be responsible for satisfying the stated requirements of the College Option.

5) **General Education Catalog Year:** If you matriculated fewer than 10 years ago, then your General Education catalog is determined by the first semester in which you completed at least 1 credit as a matriculated student at CSI.

6) **Major Catalog Year:** This is determined by the semester you officially declare your major, and can be different from the catalog from which your General Education requirements are determined. Click to access the current catalog: [www.csi.cuny.edu/catalog](http://www.csi.cuny.edu/catalog).

7) **CUNY Skills Assessment Exams:** If you have not already passed the CUNY Skills Assessment Exams, then you are required to complete your remedial courses in 1 year. ESL students may have additional time. Students who have failed Parts 1 & 2 of the COMPASS Math Assessment Exam are required to take part in an Immersion Program prior to registering for any remedial Math course. In addition, a student must continuously enroll in any remedial course(s) required of them every semester in attendance at the college until they pass the required exam(s). Failure to register for required remedial courses will disqualify students from taking part in free Immersion Programs offered in the summer or January.

8) **Fitness for Life:** A current “MEDICAL CERTIFICATE FOR PARTICIPATION IN PED 190” or a request for exemption must be on file with the Health Center, 1C-112. Access the form @ [www.csi.cuny.edu/registrar/formsmedicalcertification.pdf](http://www.csi.cuny.edu/registrar/formsmedicalcertification.pdf).

9) **Math Placement:** It is possible to place into a remedial math course (e.g. MTH 30), even if you have passed the COMPASS Math Assessment Exam. Assessment/placement exam scores, and/or any SAT or Regents scores from either Math A, Math B, Sequential 2 or Sequential 3, determines placement into all levels of math courses. Passing the remedial course(s) is required to move on to higher-level math, science, business, accounting and certain SLS courses.

10) **“Double-Dipping”** Courses marked with an * from either the 200-level Social Scientific Analysis, 200-level Arts & Communication, Literature, or The Contemporary World also satisfy the Pluralism & Diversity requirement. View the listings for the upcoming semester @ [www.csi.cuny.edu/academicadvisement/general_education_courses.html](http://www.csi.cuny.edu/academicadvisement/general_education_courses.html).

11) **Foreign Language Placement Examination:** Students may take the exam to receive exemption from all or part of the language requirement. Credits are not granted for receiving an exemption. The exam is administered in the Modern Language Media Center, located in 2S-114. Visit their website for more details and the upcoming placement examination schedule: [www.ml.csi.cuny.edu/lab](http://www.ml.csi.cuny.edu/lab).

12) **Biology Placement Exam:** Students entering the Nursing program or other Health Sciences that require BIO 150 should take the exam, which may exempt them from BIO 106/107. Refer to College Testing, located in 1A-104, for information.
Searching for Pathway Requirements in CUNYfirst

1. Log into your CUNYfirst account
2. Select HR/Campus Solutions
3. Select Self Service
4. Click the “Search for Classes” box
5. Enter Search Criteria
   - **Institution**: College of Staten Island
   - **Term**: Select the term you wish to search for
   - **Requirement Designation**: Select the requirement you wish to search for

![Search for Classes](https://home.cunyfirst.cuny.edu/psp/cnyepprd/GUEST/HRMS/c/COMMUNITY_ACCESS.CLASS_SEARCH.GBL?FolderPath=PORTAL_ROOT_OBJECT)

[Select search options](https://home.cunyfirst.cuny.edu/psp/cnyepprd/GUEST/HRMS/c/COMMUNITY_ACCESS.CLASS_SEARCH.GBL?FolderPath=PORTAL_ROOT_OBJECT)
Signing onto DegreeWorks

All users will need to create (if they have not done so already) a Username and Password through the CUNY Portal.

Step by step instruction to register for CUNY Portal:

Step 1: Go to www.cuny.edu

Step 2: Click on Log-In link on the left side of the page.

Step 3: Click Register-Now!

Step 4: Select your affiliation with the University from the next page (Student, Faculty or Staff).

Step 5: Enter your name, social security number, and date of birth on the User Validation page and click next.

Step 6: Once the above information is confirmed and validated, you will be asked to create your own Username and Password. After that you will automatically be logged on to CUNY Portal.

NOTE: Please write down your Username and Password information.

Signing onto DegreeWorks

Once you have an account, follow the following steps:

Step 1: Go to www.cuny.edu

Step 2: Click on the Log-In link on the left side of the page.

Step 3: Enter your Username & Password and click the Login button.

Step 4: Click on the Student Advisement/DegreeAudit link.

Step 5: Enter your Portal Username and Password again.

Step 6: If your Username and Password is correct and you are a student, you will be taken to your own customized audit.

If you are an advisor or staff, you will have to enter student’s SSN and hit ENTER on your keyboard to pull the students degree audit.

NOTE: If you need help with CUNY Portal go to www.cuny.edu and click on the Portal Help link on the left side of the page.

DegreeWorks Features

Audit Tab
It displays students’ degree progress based on the student’s major on file. This also displays student’s CUNY Placement test results, remedial placement information, impoundment, if any, academic notes and student’s class codes.

What If Tab
What-If audits allow you to process speculative degree audits for a student using their current class history. You can use this tab if you are thinking of changing your major and would like to know where you stand in the new curriculum.

Planner Tab
The Planner contains a grid organized by academic term. The student planner creates a schedule plan. As an advisor you can plan student’s future schedule for as many as eight semesters. Students can only view planned schedule.

Notes Tab
Often advisors would like to make a permanent note of what was discussed and what needs to be done next. You may also want to see what has been discussed with the student by a previous advisor. The Notes feature of DegreeAudit can be used for this.