The Center for Advising and Academic Success (CAAS) manages 11 primary functions for the College. We provide advisement support to matriculated students until they have earned a maximum of 44 credits.

Our functions:

- Teaching the principles and philosophy of general education and its relevance in curricula.
- Advising all students seeking liberal arts degrees in associate's degree programs.
- Providing general education and pre-major course advisement to undeclared and declared students who have earned 44 or less college-level credits.
- Conducting advisement training.
- Providing educational planning services.
- Overseeing Gateway Course Progression.
- Managing the COMPASS (Career) Program.
- Managing Early Alert services.
- Providing evening/weekend services.
- Providing specialized services for Adults Returning to the Classroom (ARC).
- Conducting academic compliance reviews for:
  - Academic Progress
  - NRS 110 Admission
  - NYS Financial Aid

When to Visit

All students assigned to the CAAS are required to meet with an advisor at least once each semester during the Early Advisement Periods.

- October is Early Advising Month for Spring registration. Registration begins in November.
- March is Early Advising Month for Fall registration. Registration begins in April.
- Contact your assigned advisor for educational and career planning discussions.

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"Empowering Proactive Learning and Providing the Foundation for Lifelong Success"
What Is Academic Advising?

- Advising teaches and empowers students to make informed decisions.
- Advising is a shared responsibility between advisors and students.
- Advising supports students through their educational journey.
- Advising assists students in becoming independent lifelong learners.

Who Are We?

- We provide academic assistance to faculty that supports student learning, students, and College staff.
- We are committed to employing the most effective advisement practices, which empower students to proactively become involved in their own educational experience.
- We are responsible to higher education, our institution, and our educational community.

General Education Learning

General education strengthens your skills in problem solving, critical thinking, and effective communicating, thus preparing you for full and active participation in society, as well as success in your chosen career. Through disciplined effort and hard work, you will learn to challenge unexamined opinions, biases, and prejudices. Your GE courses will expose you to approaches, tools, and knowledge from a wide range of disciplines that will open your mind to possibilities that you may not have considered. GE encourages you to be intellectually dynamic and a lifelong learner.

General Education Goals

All CSI students are responsible for developing the foundations and skills for lifelong learning, fostering engagement with important local and global issues, and developing intellectual knowledge and practical skills. At CSI, these skills are developed through the following GE goals:

- Intercultural knowledge
- Knowledge of the physical and natural worlds
- Critical and creative thinking
- Quantitative and mathematical reasoning
- Written and oral communication and performance
- Information and technological literacy
- Ethical judgment and personal development
- Social responsibility and civic engagement

Academic Expectations

At the end of your first year you should:

- Know how to access, navigate, and use the College Website, CUNY Portal, and Hobson Retain.
- Utilize CUNYFirst to complete the registration process.
- Use DegreeWorks (the degree audit self-advisement tool).
- Understand the advisement process and where to go for services.
- Have begun exploring and researching majors.
- Understand your Advisement Worksheet and the multiple components of degree requirements.
- Forecast upcoming semester courses and have completed an educational plan.
- Understand how to calculate your grade point average (GPA) and how it impacts academic standing.
- Be actively involved in ensuring your academic success.

Upon completion of 44 credits you should:

- Be engaged in our community of learners.
- Have mastered effective time management and study skills.
- Have completed the major exploration process and have declared a major.
- Be able to effectively use all campus resources and services.
- Have expanded your educational plan to include postbaccalaureate education or employment opportunities.