

**GRADUATE STUDIES COMMITTEE  
MINUTES  
SEPTEMBER 17, 2018  
BUILDING 1A, Room 308**

**Graduate Studies Committee:** John Sandler, Jonathan Peters, Edward Miller, Xiaowen Zhang, Margaret Berci, Eileen Donoghue, Susan Sullivan, Ruth Powers Silverberg, Katharine Goodland (Chair), Alfred Levine, John Dixon, Kerry Falloon, Marcello Lucia, Patricia Given, Christine Flynn Saulnier

**Staff:** S. Massara, Veronica DiMeglio, Sasha Spence

**Ex-Officio:** Susan Holak, Kenneth Gold, Marcus Tye, Sarolta Takacs, Vivian Incera, Mel Pipe  
**Excused:** Michael Anderson, Jianying Gu, Chandan Acharya, Ming Tang, Nelly Tournaki, Vinay Vaishampayan, Ananya Mukherjea, Alenjanda Alonso, Wei Zhang, Li Gi, Sandra Hunt

**Guests:** N. Alam

**Date:** September 17, 2018

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1. Introductions were led by Alfred Levine, outgoing Chair of Graduate Studies Committee.
2. Chair Election: Alfred Levine asked for nominations for chair. Katharine Goodland self-nominated. M. Berci seconded the nomination. There were no other nominations. Jonathan Peters agreed to cast the vote to nominate Katharine Goodland as chair. Katharine Goodland resumed the meeting as Chair.
3. The approval of the agenda for September 17<sup>th</sup> was unanimously approved.
4. The approval of the minutes from the May 6<sup>th</sup> meeting was unanimously approved.
5. Proposals from the Program in History for:
  - a. Change in existing course: HST 751 Introduction to Archival Studies were postponed to a future meeting.
  - b. Change in existing course: HST 752 Archival Studies Practicum were postponed to a future meeting.
6. Proposal from the Program in Electrical Engineering for:
  - a. Change in existing degree requirements: Electrical Engineering ME was unanimously approved.
7. Proposal from the Program in Nursing for:
  - a. New course: NRS 740/840 Shared Decision Making in Contemporary Health Care was postponed for a future meeting.

8. Graduate Studies Committee Appeals Committee: Alfred Levine, Jonathan Peters, and Christine Flynn Saulnier volunteered to serve as members of the Graduate Studies Committee Appeals Committee for 2018-2019.
9. Graduate Course prerequisites: Veronica DiMeglio revisited a question about graduate course prerequisites that was raised during the May Faculty Senate Meeting. The Registrar's office has reviewed all graduate courses, and at a minimum, all graduate courses now require the prerequisites of "graduate" level, in order to register. In addition, if any department wishes to place a prerequisite curriculum restriction on graduate courses offered in their respective program, they should contact Susan Massara in the Registrar's Office. The curriculum restriction will not require governance approval.

The meeting adjourned at 3:20pm.