

## INTERNATIONAL TRANSFER APPLICATION INFORMATION

Priority Deadlines:

Fall Semester: February 1    Spring Semester: September 15

Transfer applicants are students who have attended any college, university, and/or proprietary school since graduating from high school or secondary school. This applies whether or not the applicant is seeking transfer credit and/or changing program of study. For more information on how to apply, please visit the [CUNY website](#).

For admission purposes, you are considered an international student if you are currently in an F-1 or J-1 non-immigrant status, will need to change your status to F-1 or J-1, or will need an F-1 or J-1 visa in order to study at CSI.

- Submit a Transfer application on the [CUNY Application page](#) and pay a non-refundable application fee of \$70.
- Submit educational documents.
  - Official transcripts from colleges, universities and/or proprietary schools in the U.S. if attended
  - Official post-secondary/university records from all post-secondary institutions overseas
  - Photocopies of diplomas and certificates

Transfer students with less than 24 credits completed at the time of application (one year of post-secondary-level work) must submit their secondary school documents as part of the application process.

- Submit a photocopy of certified translation of all transcripts, diplomas and certificates if they are not in English. Please see the [Document Translation Guidelines](#).
- Submit a proof of English language proficiency if you are not a native speaker of English. (Our institutional code is 2778). Please email [international@csi.cuny.edu](mailto:international@csi.cuny.edu) to confirm that you need to submit TOEFL, IELTS or PTE.
  - Test of English as a Foreign Language (TOEFL):  
The minimum score for undergraduate admissions is 45 Internet-based
  - International English Language Testing System (IELTS):  
We will only accept the academic exam scores. The minimum required score: 5.0 (overall band).
  - Pearson Test of English Academic:  
The minimum required score: 39

Applicants educated outside the United States may opt to have their transcripts evaluated by the University Application Processing Center of CUNY or to submit all university and post-secondary course-by-course evaluation and GPA done by one of the evaluation services listed below:

[Josef Silny & Associates, Inc. International Education Consultants](#)

Please use this [Application for Evaluation of Foreign Educational Credentials For Applicants to Undergraduate Admission to the City University of New York](#)

[Transcript Research](#)

Please use this [City University of New York Application for Evaluation](#)

For more information, please visit [Outside Evaluation Services](#).

Submit required documents and any changes to the College of Staten Island so that we can forward them to the CUNY University Application Processing Center. Your application cannot be completed without the required documents. Photocopies of documents can be emailed to [international@csi.cuny.edu](mailto:international@csi.cuny.edu). Official documents should be mailed to:

Office of Recruitment and Admissions Attn.: International Admissions  
College of Staten Island/CUNY  
2800 Victory Boulevard 2A-103 Staten Island, NY 10314 USA