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Center for Global Engagement
English Language Institute

The English Language Institute International Student Application

I am applying for ___ English Language Institute (ELI) Only
I am applying for ___ Undergraduate Degree after ELI
I am applying for ___ Graduate Degree after ELI

PERSONAL DATA

I want to begin my studies for the following session(s):

Spring ___ Fall ___ Summer 1 ___ Summer 2 ___

Other dates: Start: ___ (Month) ___ (Day) ___ (Year)

End : ___ (Month) ___ (Day) ___ (Year)

___ Female ___ Male

PLEASE INCLUDE A COPY OF YOUR PASSPORT

Full Legal Name as it appears on your passport:

Surname/Last Name Given/First Name Middle Name

Permanent home address in your country _____

City & Zip Code Country

Telephone _____ E-Mail _____

Country of Birth _____ Birthdate ___ (Month)/___ (Day)/___ (Year)

Country of Citizenship _____ Passport _____

Mailing address (only if different from address above)

Telephone _____ Fax _____

U.S. Permanent Resident (resident alien) ___ No ___ Yes U.S. Citizen ___ Yes ___ No

I ___ plan ___ do not plan to bring dependents with me to the United States

Name of spouse _____

Country of Birth _____

Country of legal residence _____

Country of Citizenship _____

Number of dependent children: Attach names, date of birth and same information as for Spouse and copy of passports.

STANDARDIZED TEST INFORMATION

Check all that applies below and any tests you have taken. Please enter the test dates and scores.

	Score	Date Taken
<input type="checkbox"/> Test of English (TOEFL)	_____	_____
<input type="checkbox"/> I have not been tested		

Current English level:

I am a beginner level
 I am an intermediate level
 I am an advanced level

FINANCIAL VERIFICATION FORM FOR INTERNATIONAL STUDENTS

It is your responsibility to demonstrate that sufficient funding is available to meet all College and living expenses for at least the first year of your studies, with the assumption that this funding will be available for the duration of your degree program. The appropriate immigration document (I-20, DS-2019) cannot be issued without this form (completed, signed, and approved) and the appropriate supporting documents. All signatures must be original. See the Financial Requirements for International Students chart, which indicates the latest tuition and living-expense figures for your program.

PERSONAL FUNDS:

Submit an **official and original bank letter or statement** verifying cash amount that is available in **English and in US dollars**

FAMILY/SPONSOR FUNDS:

Submit **BOTH**

- An **official and original bank letter or statement** verifying cash amount that is available in **English and in US dollars**
- An **official and original letter from the sponsor**, certifying that she or he will finance your education for the duration of your studies in **English and in US dollars** with the completed **Statement of Financial Support**.

REFUND POLICY

The \$100 Application Fee and \$100 Document Processing Fee are NON-REFUNDABLE. Tuition must be paid in full on the first day of the program. Students who are allowed to register late must **pay their tuition in full at the time of late registration**. Students who withdraw from the program **before** the first day of classes are entitled to a 100% tuition refund. Students who withdraw from the program **within 7 calendar days of the first day of classes** are entitled to a 75% tuition refund. Thereafter, The English Language Institute will not be able to refund any tuition money.

TUTORING: Fees are non-refundable and payment must be made in full before start of session.

I understand the refund policy indicated above.

Applicant's signature _____

Date: _____ (Month) _____ (Day) _____ (Year)

PLEASE SUBMIT ALL OF THE FOLLOWING:

1. **This completed application.**
2. **Application fee:** US\$100 cash, check or money order to the College of Staten Island, or credit card (Master Card or Visa).
3. **Document Processing fee:** US\$100 cash, check or money order to the College of Staten Island, or credit card (Master Card or Visa).
4. **A copy of your passport.**
5. **Statement of Financial Support.**
6. **Bank Statement:** Letterhead in English and in US dollars from sponsor or student's own bank statement if sponsoring him/herself.
7. **I-20 FedEx:** US\$100 for FedEx if you would like your I-20 expressed.

**SEND TO: College of Staten Island
English Language Institute
2800 Victory Blvd., Building 2A – 206
Staten Island, NY 10314**

CREDIT CARD AUTHORIZATION FORM
(NO DEBIT CARDS ACCEPTED)

STUDENT'S FULL NAME (please print):

Full Name of Cardholder:

Complete Billing Address:

Billing Phone Number of Cardholder: _____

Card type: ___ Master Card ___ Visa - CARD NUMBER: _____

Expiration Date: _____ (Month) _____ (Year)

Sec. Code (found on back of card, last 3 digits at end of signature line): _____

Amount (in US Dollars): _____

Paying for: Tuition _____ Application Fee _____ Document Processing Fee _____
I-20 FedEx _____ Other _____

Signature of Cardholder: _____

Today's Date: _____ (MM/DD/YYYY)

Session: **Spring** _____ **Fall** _____ **Summer 1** _____ **Summer 2** _____

Other dates: Start: _____ (Month) _____ (Day) _____ (Year)

End : _____ (Month) _____ (Day) _____ (Year)

For Transfer Students Only

Current school name: _____

Please read and sign below to certify that you understand and acknowledge the following statements.

To the best of my knowledge, I do not have any outstanding payments related to tuition, fees or other to my current school.

To the best of my knowledge, I am in good academic standing at my current school.

To the best of my knowledge, I have been maintaining my F-1 immigration status and am not currently in any violation.

Signature _____

Name _____

Date _____ (MM/DD/YYYY)