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Center for Global Engagement

INTERNATIONAL STUDENT & SCHOLAR DEPARTURE FORM

Federal SEVIS regulations require students and scholars in F1/J1 status to notify the Center for Global Engagement when they are completing their studies or program.

F-1/J-1 students please complete Part A & B; J-1 research scholars, professors, short-term scholars, please complete Part A & C.

PART A

Name: _____
(Family) (First)

E-mail: _____ Telephone: _____

Completion Date: _____

Degree Sought: ___ ELI ___ Bachelor's ___ Master's ___ Doctorate ___ Scholar ___ Visiting Student/Exchange

PART B

For F-1/J-1 students only (Place an "X" next to the option that best indicates your reason for departing from the College)

- ___ Graduation, I will not be applying for Optional Practical Training (OPT) (For F-1)
- ___ Graduation, I will not be applying for Academic Training (AT) (For J-1 students)
- ___ Completion of Program, I will be transferring to another institution/program in the U.S.
- ___ Graduation/Completion of Studies, I am adjusting my status to Legal Permanent Residence or other visa category (e.g. H-1B, O1, B1/B2, L1, E1, etc.)
- ___ Termination of Studies/Withdrawal/Leave of Absence**
- ___ Other (Explain)

**Please provide an explanation of why you will be ending your studies prior to completion of program:

___ I plan to return to my home country. Date of Departure _____

Forwarding Address: _____

Student's Signature _____ Date _____

PART C

For J-1 research scholars, professors, short-term scholar only (Place an "X" next to the option that best indicates your reason for departing from the College)

___ I am completing my appointment at CSI's Exchange Visitor Program and will be departing the U.S. indefinitely

Last date of J-1 Employment/Activity _____

Date of Departure from U.S. _____

Important:

- I understand that once my SEVIS record has been inactivated, it can no longer be reactivated by The Center for Global Engagement, and that I will need to obtain a new immigration document prior to returning to the U.S. at a later time.
- I understand that if I hold J-1 status as a Research Scholar or Professor, I will not be eligible to return to the U.S. or commence a new exchange program in these categories for a period of 24 months from the end date of my SEVIS DS-2019
- I understand that the SEVIS immigration records for any dependents in J-2 classification will be inactivated along with my J-1 record

___ I request that my SEVIS record be kept active during a temporary absence from U.S.

Last date of J-1 Employment/Activity _____

Date of Departure from U.S. _____

Site of Activity outside of U.S. _____

*Date of Expected Return to CSI to Resume Activity** _____

(*Please make sure that you notify The Center for Global Engagement once you return back to the U.S.)

Important:

- I will be leaving the U.S. for a period of more than 30 days, but plan to return to continue my academic appointment with CSI on a specified date.
- I am requesting that my SEVIS record remain active during my absence in order to postpone the 24-month bar on repeat participation affecting J-1 Research Scholars and Professors
- I understand that should I not return when expected, the 24-month bar will be counted as of my completion date indicated in my SEVIS record.

Scholar's Signature _____ Date _____

