Job Title: College Laboratory Technician – Finance Trading Lab

Job ID: 18137

Location: College of Staten Island

Full/Part Time: Full-Time

Regular/Temporary: Regular

GENERAL DUTIES

Performs highly-skilled laboratory functions and other technical duties in support of coursework.

- Sets up, maintains, and organizes student laboratories
- Assists students with setting up experiments and other learning exercises, and with the use of equipment and materials
- Maintains appropriate safety and hygiene standards
- Maintains required documentation related to laboratory activities
- Manages equipment and materials inventories.

Job Title Name: College Laboratory Technician

CONTRACT TITLE

College Laboratory Technician

FLSA

Non-exempt

CAMPUS SPECIFIC INFORMATION

The School of Business of the College of Staten Island of the City University of New York invites applicants for a tenure-track position as a College Laboratory Technician in the Department of Accounting and Finance, beginning in the Fall semester of 2018. The successful applicant will oversee the operations and maintenance of the Con Edison Trading Room in the School of Business, a newly-established 30-seat experiential learning facility. The position will work with faculty and students on financial research projects, curriculum development, and class activities, and will also interact with various offices on campus to develop outreach efforts that utilize the Trading Room. Specializations of interest include financial data, Bloomberg terminals, and energy trading.

The College of Staten Island (CSI) is a City University of New York (CUNY) senior College organized around two academic divisions and three schools, with over 14,000 students. The School of Business has more than 2,200 majors and offers an AAS in Business, a BS in Accounting, a BS in Business with concentrations in Management, Marketing, Finance, and International Business, and a BA and a BS in Economics. The School also offers an MS in Accounting, an MS in Business Management with concentrations in Strategic Management and Business Data Analytics, and is launching an MS in Healthcare Management. Further information about the campus can be found at www.csi.cuny.edu/aboutcsi

MINIMUM QUALIFICATIONS
High School Diploma with a minimum of four years’ related experience. Additional education may be used to meet
the experience requirement: an Associate degree may be substituted for two years experience, and a Bachelor’s
degree may be substituted for four years experience.

OTHER QUALIFICATIONS

A baccalaureate degree or equivalent in Finance or other appropriate area is highly desired. Working knowledge of
financial data systems and financial trading software such as Bloomberg, Thomson Reuters and Value Line is
strongly desired. Familiarity with Microsoft Excel, Access, and Word is preferred.

COMPENSATION

Salary commensurate with education and experience.

CUNY’s benefits contribute significantly to total compensation, supporting health and wellness, financial well-being,
and professional development. We offer a range of health plans, competitive retirement/pension benefits and savings
plans, tuition waivers for CUNY graduate study and generous paid time off. Our staff also benefits from the extensive
academic, arts, and athletic programs on our campuses and the opportunity to participate in a lively, diverse
academic community in one of the greatest cities in the world.

BENEFITS

CUNY offers a comprehensive benefits package to employees and eligible dependents based on job title and
classification. Employees are also offered pension and Tax-Deferred Savings Plans. Part-time employees must meet
a weekly or semester work hour criteria to be eligible for health benefits. Health benefits are also extended to retirees
who meet the eligibility criteria.

HOW TO APPLY

To apply, please visit http://cuny.jobs/ and enter the Job ID# in the “What” section field. Candidates must attach a
resume, cover letter, and three professional references (name, title, organization, and contact information) as one file.

CLOSING DATE

March 31, 2018; Review of applications will begin on February 13, 2018.

JOB SEARCH CATEGORY

CUNY Job Posting: Support Staff

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are
also included among our protected groups. Applicants and employees will not be discriminated against on the basis
of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.