POSITION DETAILS

The College of Staten Island is one of the 11 senior colleges of the 24 colleges and institutions that comprise The City University of New York (CUNY). The three schools and two academic divisions of the College serve more than 13,000 students and offer a broad range of academic programs in the liberal arts and sciences, and in several professional areas. The College awards associate's, bachelor's, master's, certificates, professional doctorate degrees, and PhD degrees through The CUNY Graduate Center. CSI’s internationally recognized faculty passionately engages in scholarly and artistic activities, and together with a strong professional staff, provides transformational learning experiences both inside and outside the classroom for the diverse student body. The 204 acre park-like Willowbrook campus incorporates a residential component, and in 2017 the College expanded its institutional footprint and accessibility with the opening of the St. George location in the heart of Staten Island’s economic renaissance on the north shore of the island. The College is a hub of intellectual and artistic activity, and is committed to its role as an anchor institution and community partner, including for economic impact and job creation for the greater Staten Island area.

The College’s faculty, administration, and staff are committed to educational excellence as they instill in students an enduring love of learning and respect for pluralism and diversity. The College community recognizes its responsibility to strive for the common good, including an informed appreciation for the interdependence of all people, as well as providing students with opportunities for successful future careers.

Reporting to the Director of Athletics, Intramurals and Recreation, the Men’s Basketball Head Coach / Camp and Clinic Coordinator will be responsible for the guidance of the men’s basketball program, which includes practice and gameplay during traditional and non-traditional seasons as well as coordination of the athletic department’s camps and clinics. Responsibilities include but are not limited to:

- Administration, supervision, management, and staff selection for the men’s basketball program
- Implementation of programs in the areas of scouting, strategy, recruitment, conditioning and player development to enhance athletic performance and achievement, coupled with a keen focus on academic excellence.
- Responsibilities to also include team fund-raising initiatives and programming.
- As the Camp and Clinic Coordinator, manages the daily operation of all athletic camps and clinics with responsibilities including the scheduling, advertising, communicating, and administering of the operation to meet department objectives.
- Responsible for various organizational tasks associated with operating and athletic camp program, including but not limited to, the planning of individual camps/clinics.
- Managing participant databases, coordinating with individual sport coaches, and managing budgets.

QUALIFICATIONS

Bachelor’s Degree and four years’ related experience required.

Preferred qualifications include:
- Four years of collegiate or high school basketball coaching experience.
- Prior experience coordinating camps/clinics (non-coaching) highly desired.
- CPR/AED certification is highly desired (or must be completed within three months of hire).
- Flexibility to work evenings and weekends as necessary.
- Experience in training and management of staff preferred.
- Valid Driver's License.
CUNY TITLE OVERVIEW

Administers one or more aspects of a College athletics program.

- Coordinates development and implementation of information and marketing materials, such as web sites
- Coordinates recreation and intramural programs in support of wellness activities
- Organizes, coordinates, and manages intramural and varsity sports events
- Compiles and reports on statistics for NCAA and CUNY requirements; compiles reports on programs and activities
- Coordinates scheduling of facilities and programs
- Assists management with planning and oversight of various athletics activities
- Performs related duties as assigned.

Job Title Name: Student Athletics Program Specialist

CUNY TITLE

Higher Education Assistant

FLSA

Exempt

COMPENSATION AND BENEFITS

Salary commensurate with education and experience.

CUNY’s benefits contribute significantly to total compensation, supporting health and wellness, financial well-being, and professional development. We offer a range of health plans, competitive retirement/pension benefits and savings plans, tuition waivers for CUNY graduate study and generous paid time off. Our staff also benefits from the extensive academic, arts, and athletic programs on our campuses and the opportunity to participate in a lively, diverse academic community in one of the greatest cities in the world.

HOW TO APPLY

To apply, please visit http://cuny.jobs/ and enter the Job ID# in the “What” section field. Candidates must attach a resume, cover letter, and three professional references (name, title, organization, and contact information) as one file.

CLOSING DATE

March 6, 2019

JOB SEARCH CATEGORY

CUNY Job Posting: Managerial/Professional

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.