Job Title: Maintenance Supervisor (Provisional)

Job ID: 21455

Location: College of Staten Island

Full/Part Time: Full-Time

Regular/Temporary: Regular

GENERAL DUTIES

Under general supervision, supervises workers performing common laboring work or assisting in routine maintenance and repair work; performs related work.

- Supervises the hauling, loading and unloading of equipment, materials and furniture, excavating and refilling activities, mixing and placing of concrete and other work of a heavy nature.
- Supervises snow removal, brush cutting and other work in connection with the care of grounds.
- Instructs workers in the use of tools and equipment.
- Supervises workers performing routine maintenance and minor repair work.
- Orders and arranges for the delivery of tools, supplies, materials and equipment to job locations.
- Lays out work; instructs workers in methods to be used.
- Enforces agency regulations regarding safe practices.
- Keeps records and prepares reports showing work performed, materials used, labor employed and time involved.

CONTRACT TITLE

Supervisor

FLSA

Non-exempt

MINIMUM QUALIFICATIONS

1. Four years of recent full-time satisfactory experience as a construction laborer or in the construction, maintenance or repair of sewers, streets, highways or water supply systems, one year of which must have been in a supervisory capacity; OR

2. A satisfactory equivalent.

COMPENSATION

New Hire: $60,660*
Incumbent: $68,546

*This amount reflects a 13% salary suppression in effect for the first 24 months of employment only.
BENEFITS

CUNY offers a comprehensive benefits package to employees and eligible dependents based on job title and classification. Employees are also offered pension and Tax-Deferred Savings Plans. Part-time employees must meet a weekly or semester work hour criteria to be eligible for health benefits. Health benefits are also extended to retirees who meet the eligibility criteria.

HOW TO APPLY

To apply, please visit https://cuny.jobs/ and enter the Job ID# in the “What” section field. Candidates must attach a resume, cover letter, and three professional references (name, title, organization, and contact information) as one file.

CLOSING DATE

December 12, 2019

JOB SEARCH CATEGORY

CUNY Job Posting: Managerial/Professional

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.