Job Title: Director of Athletics

Job ID: 24265

Location: College of Staten Island

Full/Part Time: Full-Time

Regular/Temporary: Regular

POSITION DETAILS

The College of Staten Island (CSI), a campus of City University of New York (CUNY), seeks an experienced and innovative Director of Athletics to join our staff as we transition to full NCAA Division II membership in 2022-2023. The incumbent will bring leadership and vision to a unit that is poised for success and which plays a critical role in enrollment and recruitment initiatives at the college.

The Director of Athletics has full responsibility for the Sports & Recreation Center and its facilities, providing leadership and direction for ten intercollegiate athletic programs, a vibrant intramural program, and community sports and recreation programs. The Director implements self-supporting, community-based programs and manages the budget, schedule, recruitment, and compliance with all policies including supervision of staff and coaches.

CSI’s 204-acre campus has outstanding athletics and recreational facilities including a 77,000 square-foot Sports & Recreation Center with a gymnasium, swimming pool, fitness center, squash and racquetball courts, tennis courts, basketball courts, and track, baseball, softball, and soccer fields. CSI offers athletic and recreational programs for a student population of approximately 10,000, the faculty and staff, and the larger community who use the facilities.

In the Intercollegiate program, CSI is a member of the NCAA Division II’s East Coast Conference. The ECC currently sponsors 19 sports: Men's & Women's Soccer, Men's & Women's Basketball, Men's & Women's Tennis, Men's & Women's Lacrosse, Men's & Women's Cross-Country, Men's & Women's Indoor & Outdoor Track & Field, Baseball, Softball, Women's Bowling, Women's Volleyball, and coed Esports. CSI's affiliation with swimming will be with the Metropolitan Swimming Conference, which boasts swimming programs from all three NCAA Divisions.

The College is interested in candidates who will be committed to inclusion and excellence and who can contribute through their service to the diversity of the College community. Women and applicants from traditionally underrepresented populations are strongly encouraged to apply.

QUALIFICATIONS

Bachelor's degree and eight years' related experience required.

Preferred Qualifications:
Master's degree or Doctorate in a sports/athletics related field preferred. Demonstrated success in managing a major sports area of a college or university with significant experience in the creation and direction of a financially self-supported operation preferred. Demonstrated commitment to men's and women's intercollegiate programs, with particular sensitivity to and understanding of gender equity issues; commitment to the role of recreation, athletics, and intramurals at a large, urban commuter campus also preferred. Effective written and oral communication skills, the ability to work with all constituencies for the good of the institution, and knowledge of NCAA rules, regulations, and compliance for Division II highly desirable.

Candidates will be required to provide proof of being fully vaccinated against COVID-19 upon commencing employment. Exemption (medical or religious) requests to this requirement will be considered in accordance with applicable law. Being fully vaccinated is defined for this purpose as being at least two weeks past their final dose of an authorized COVID-19 vaccine regimen. Final candidates must be fully vaccinated as of their first day of employment.

CUNY TITLE OVERVIEW
Provides administrative direction and oversight for intercollegiate, intramural and recreational athletics staff, programs, facilities and activities.
- Provides oversight for all athletics programs, facilities, and equipment
- Ensures compliance with federal, divisional and university athletics regulations
- Administers departmental funds and accounts in a fiscally responsible manner
- Collaborates with other College departments on recruiting and retaining student athletes
- Collaborates with College communications professionals and the media on publicity and reporting of athletic events and results
- Manages full- and part-time athletics staff
- Plans, implements, and promotes intercollegiate, intramural, and recreational athletic programs including varsity sports, intramural program, a range of credit and non-credit recreational programs
- Establish and maintain appropriate policies and standards for teams and recreational groups
- Collect and analyze departmental statistics and data and prepare and distribute reports as appropriate
- Performs related duties as assigned

Job Title Name: Student Athletics Director

CUNY TITLE
Higher Education Officer

FLSA
Exempt

COMPENSATION AND BENEFITS
Salary commensurate with education and experience.

CUNY’s benefits contribute significantly to total compensation, supporting health and wellness, financial well-being, and professional development. We offer a range of health plans, competitive retirement/pension benefits and savings plans, tuition waivers for CUNY graduate study and generous paid time off. Our staff also benefits from the extensive academic, arts, and athletic programs on our campuses and the opportunity to participate in a lively, diverse academic community in one of the greatest cities in the world.

HOW TO APPLY
To apply, please visit http://cuny.jobs/ and enter the Job ID# in the “What” section field. Candidates must attach a resume, cover letter, and contact information for three references (Professional or Personal) as one file.

CLOSING DATE
May 15, 2022
CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.