



The Department of Performing and Creative Arts
The Art Program

The Bachelor of Fine Arts Degree (B.F.A.)
B.F.A. in Art with a Studio Concentration
B.F.A. in Art with Photography Concentration

Departmental Application Form

All students initially enroll in the BA in Art or the BA in Art: Photography concentration. Departmental approval for admission to the BFA degree is required. Please complete this form and check off all required tasks to request departmental admission to enroll in the BFA program.

Date of Application: _____

Name: _____

Home address: _____

EMPLID: _____

Email: _____

Cell: _____

Official Declared Major (check one):

- Art
- Art with Photography concentration

Semester and Year of Anticipated Graduation _____

- BFA in Art with Studio Art concentration
- BFA in Art with Photography concentration

Letter of Intent to enroll in the BFA Program

Students must submit a **Letter of Intent** to enroll in the BFA program attached to this application. Please attach a one-page letter addressed to the program coordinator of your chosen field. This letter must describe your commitment to the study of the fine arts and your desire to complete a BFA degree.

Please see your program advisor prior to submitting your application.

☐ Letter of Intent attached? Check here.

Signed letter of intent must be submitted by Monday May 5, 2025



Required Grade Point Average (G.P.A.)

Students must have a GPA of 3.0 or higher in the pre-major requirement classes at the time of application for the BFA program.

Current Pre-Major Requirement GPA: _____ Date _____

Have you met with your art advisor during the fall and spring semester?	Yes _____	No _____
Did you participate in the Fall 2024 Preliminary Portfolio Review?	Yes _____	No _____
Have you completed art work outside of college required course work?	Yes _____	No _____
Are you planning to remain enrolled at CSI during academic year 2025-26 ?	Yes _____	No _____
Do you plan to pursue an art career or attend graduate school in the arts?	Yes _____	No _____

Completion of Pre-Major Requirements: 17 credits

☐ ART 120 Introductory Drawing
☐ ART 200 Art to the Renaissance
☐ ART 201 Art since the Renaissance

Any 2 of the following 3 courses:

☐ ART 130 Introductory Painting,
☐ ART 150 Introductory Sculpture
☐ PHO 101 Introduction to Photography

For the BFA in Art with a Photography Concentration:

Students interested in the Photography Concentration must take PHO 101

You are strongly advised to complete the 100 level courses and ART 200 and ART 201 within your first 60 credits of study.

Mandatory Portfolio Review

Applicants are required to submit a portfolio of completed artwork for CSI art faculty review. The portfolio must demonstrate a strong commitment to create art, independent of class as well as samples of works made for class assignments.

Portfolios and applications will be reviewed once per year.

Deadline for portfolio and applications for AY 2025-26 is Monday May 5, 2025. Please send application, letter of intent and portfolio as ONE pdf document to beatrix.reinhardt@csi.cuny.edu No late submissions will be accepted.

Accepted students are expected to complete their advanced BFA in Art degree requirements at CSI. In the penultimate semester students take ART 390 and ART 401, and in the final semester, ART 480. _____

Signature of Applicant: _____

Signature of Applicant's Program Advisor: _____