

If you do not receive an automatic prompt to update your FLAS password on your device, please follow these steps:

**INSTRUCTIONS FOR UPDATING
FLAS EMAIL PASSWORD FOR ANDROID PHONES**

1. SETTINGS
2. ACCOUNTS
3. SELECT MICROSOFT EXCHANGE
4. SELECT EMAIL SETTINGS
5. SELECT YOUR FLAS ACCOUNT
6. SELECT SERVER INFO (IF OPTION IS AVAILABLE)
7. UPDATE YOUR PASSWORD & SAVE



**INSTRUCTIONS FOR UPDATING
FLAS EMAIL PASSWORD FOR IPHONES**

1. SETTINGS
2. MAIL, CONTACTS, CALENDARS
3. SELECT FLAS ACCOUNT
4. SELECT YOUR EMAIL
5. UPDATE YOUR PASSWORD & SAVE

