The Office of Technology Systems in collaboration with the Office of the Provost/Senior Vice President for Academic Affairs is making the recommendation to form a CSI Information Technology Advisory Council (ITAC) as follows:

CSI Information Technology Advisory Council (ITAC)

ITAC makes recommendations to Cabinet on non-operational policies (i.e. requests beyond everyday support related issues), procedures and resources necessary to establish and maintain effective educational and administrative technology systems to serve the needs of academic researchers, classroom and/or online instructors, academic support staff, and College of Staten Island students. The committee participates with other academic units in the development of short and long-range plans for strengthening campus-wide technology initiatives, instructional and content management systems, academic computing facilities, improving access and usage of these facilities, and meeting community needs.

Responsible for the development of the IT Strategic Plan and the implementation of the plan subsequent to the President’s approval, the IT Advisory Committee (ITAC) ensures an integrated approach to technology planning and implementation with sufficient communication to all members of the campus community. ITAC membership will be comprised of cross divisional representation including faculty, staff, and student representatives and is tasked with comprehensively addressing the information and educational technology needs of the college. In addition, ITAC is charged with ensuring that CSI users prioritize technology-related requests in accordance with institutional guiding principles.
Flowchart outlines the IT proposal request process. This should be used for requests beyond everyday support related issues such as software upgrades, new purchases, development requests, etc.

1. **FORM COMPLETED FOR NEW REQUEST**
   - Collaborate with ITAC to answer questions when completing form

2. **DEAN/DIRECTOR APPROVES OR DENIES REQUEST**
   - Collaborate with submitter to obtain further clarity on the project

3. **ITAC REVIEWS REQUEST**

4. **VP APPROVES WHERE NECESSARY**
   - Collaborate with ITAC to answer questions

5. **IT TICKET GENERATED/STATEMENT OF WORK CREATED**
ITAC Membership

1. Patricia Kahn; Assistant Vice President; Office Technology Systems
2. Joyce Taylor; Deputy to Vice President; Office of Technology Systems
3. Christopher Giordano; Assistant Vice President; Enrollment and Student Services
4. Shannon Cammarano; Enrollment Director for Enrollment and Student Services
5. Carolos Serrano; Assistant Vice President; Finance & Budget
6. Stephen Brennan; Assistant Vice President; Buildings and Grounds
7. Mark Lewental; Director; Library/Media Services
8. Yechiel Rosenrauch; Registrar
9. Jasmine Cardona; Director; Workforce Development and Admin. Continuing Education
10. Khatmeh Osseiran-Hanna; Vice President; Institutional Advancement & External Affairs
11. John Verzani; Faculty; Science and Technology
12. Soon Chun; Faculty; School of Business
13. Irina Lyublinskaya; Faculty; School of Education
14. Bertram Ploog; Faculty; Humanities and Social Sciences
15. Barbara DiCiccio-Bloom; Faculty; School of Health Sciences
16. Jay Sargaui; Student
17. TBD; Associate Provost for Undergraduate Studies and Student Success