

## Accessing the Virtual Desktop for Accessibility Software Using Windows Magnifier & ZoomText from On Campus For Visually Impaired Students

1. Press the **Windows + U** button to activate Windows Magnifier.
2. Login to the computer and click on the **Virtual Desktop** icon.
3. A window will appear called *VMware Horizon Air Platform Desktop Portal*. Next to Username and Password, type your CSI ID and Password.
4. Another window will shortly appear.
5. Next to **Accessibility**, click on **Desktop**.
6. A window will appear called *External Protocol Request*.
7. Click on **Launch Application**.
8. A screen will appear stating user policies. Click **OK**.
9. You will soon arrive at the desktop. Activate Zoomtext (by either the icon or the Hotkeys).
10. At this point, you can navigate the desktop to use Kurweil 3000, the internet, etc.

### **NOTES:**

- 1. The system will disconnect you if there is 1 hour of inactivity.**
  - 2. Save any work on an external device (USB, external hard drive) or your local machine. Data will NOT be stored on the Virtual machine.**
11. To exit the Virtual machine, Logoff as you would from any PC.
  12. In the next window, click on Logoff on the upper right hand of the screen to exit the system.