# Pre-Admission Exam (PAX) for Registered Nurse

NLN exams will be conducted both in person and remotely. **In-person testing is strongly preferred**. Students may take the exam from now until May 16, 2024. Students wishing to retake the exam must wait for six (6) months.

#### Pre-Admission Exam Guidelines

(Please refer to the information below for detailed guidelines)

Guidelines to register for the NLN - PAX exam:

**In-person testing is strongly preferred**. For in-person testing appointments, students must use the link below:

Click the link below or visit www.nlntest.org

https://ondemand.questionmark.com/home/405669/user

- 1. All students must have an NLN account. If you have tested with the NLN since September of 2020, go to <a href="www.NLNTEST.org">www.NLNTEST.org</a> and sign into your account. If you are new to testing with the NLN please go to <a href="www.NLNTEST.org">www.NLNTEST.org</a> and select create a new account (please follow the directions found in the student guide).
- 2. Students should choose CSI-College of Staten Island when creating their account. When students choose a different institution, CSI cannot access their NLN score reports.
- 3. Upon creating your account, you will need to supply your **EMPLID** (in "**Details**" section).
- 4. After you have created your account you will receive a link to reset your password and **select your time zone**. (Selecting the correct time zone is very important when scheduling your exam. Please do not skip this step).
- 5. When scheduling your exam please note: The Schedule is in MILITARY TIME. (If you want to schedule your exam for 2pm the correct entry is 14:00 NOT 2:00).
- 6. You should **purchase** your exam Pre-admissions exam for **Verbal** which consists of the Verbal, Mathematics and Science.

For the Fall 2024 admissions cycle, make sure that you do not schedule your NLN exam after May 16, 2024.

- 7. You may also wish to purchase study materials and engage in practice materials.
- 8. **Students needing accommodation** should visit the College Testing Office at 1A-104 or call at 718.982.2382.
- 9. Students may choose to be tested with a Remote Proctor through **Proctor360**. Although remote testing is possible, in-person testing is strongly preferred.
- 10. Finally, please note that the NLN has a strict NO REFUND policy. Unless you are overcharged for your exam, there are NO REFUNDS permitted. If there is a technical issue, NLN we will be happy to reschedule your exam at no charge.

For additional information, students may contact the National League for Nursing at studenthelp@nln.org, or call 800-732-8656 Ext # 2 (Monday thru Friday 8:00 AM – 4:00 PM Central).

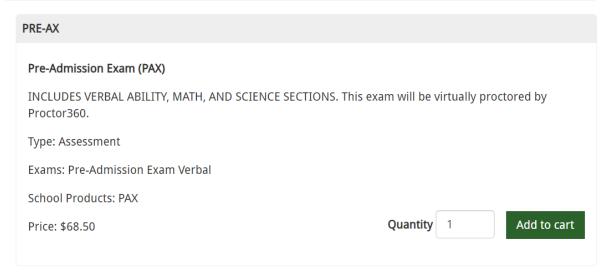
## **For Remote Testing Only**

### **Creating your NLN Account**

- Navigate to www.nlntest.org
- Select Create "New Account"
- Fill out all required fields
- You will receive an e-mail from Questionmark.com. Follow the instructions to complete the creation of your account

#### **Purchasing Your Assessment**

- Log into www.nlntest.org and select the "Buy Exam" option
- The Search Catalog can be used to narrow down your search. Once you've found the appropriate assessment click "Add to Cart."



• Select the red shopping cart icon on the top right and proceed through the checkout process.

• An e-mail will be sent with confirmation of your purchase and instructions on scheduling your exam.

#### **Scheduling your assessment**

- A link to schedule your proctored assessment will be provided after you purchase your exam.
- Use the link to create your proctored account and schedule your assessment. You will receive a confirmation e-mail from **noreply@proctor360exams.com**.

### **Testing Day**

- Make sure that you are in a secure testing area with no other people around and that your testing space is clear of any additional items or materials.
- Prior to connecting for your test, please be sure to close any additional tabs or programs on your computer.
- Access the link provided by **noreply@proctor360exams.com** at the time of your exam. Select "Click Here" on Step 4 to be navigated to the check-in page.
- During Check-in you will be required to submit a face photo, an ID photo, and perform a 360 degree sweep of your testing environment, showing your testing surface and room in which you are taking the exam. Once this has been completed, the proctor will provide a code so that you can enter your exam.

## If you need help at any time during this process, you may contact Proctor360 or NLN.

If you run into any issues prior to your exam, please contact Proctor360's Support Staff at <a href="https://support.proctor360.com/help/313287300">https://support.proctor360.com/help/313287300</a> Creating a Support Ticket through the portal is the fastest way to get the help you need. Answers to many common issues can also be found on Proctor360's NLN Support Knowledge Base. You may also contact Proctor360 through Support Portal.

**Students needing accommodation** should visit the College Testing Office at 1A-104 or call at 718.982.2382.

#### AFTER EXAM

Exam results are available after four (4) hours. Please notify the Nursing Department that you have been tested and email scores to: <u>AASnursingadmission@csi.cuny.edu</u>