

ENROLLMENT STEPS



SUBMIT THE DOCUMENTS REQUIRED FOR ISSUANCE OF AN I-20

Please submit the forms and documents required for issuance of an I-20 to intstudy@csi.cuny.edu

CLAIM YOUR CUNYFIRST AND E-MAIL ACCOUNT

Visit the CUNYFirst Account Activation page to activate the account. Use the number that was assigned to you at the time of the CUNY application. The last 4 digits can be found in the CUNYFirst account activation email you have received from CUNY. Visit the Student CIX Email page for instructions on how to access your email account.



ACCEPT THE OFFER OF ADMISSION

Log into your CUNYFirst account and accept the offer. Here is a video on how to do it. Don't pay the commitment deposit. Email international@csi.cuny.edu to have it waived.

TAKE THE ACCUPLACER ESL EXAM (ONLY FOR STUDENTS CODED ESL)

Once you arrive, unless you are exempt, you will need to take the exam at the Testing Office. For more information please visit Testing.



REGISTER FOR CLASSES

FIRST YEAR STUDENTS

Be on the lookout for an invitation from the Center for Advising and Academic Success (CAAS).

Complete the vCART and wait for an email from an academic advisor. Return the required documents to the academic advisor to register for classes. For more information refer to this page.

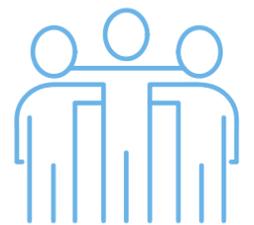
TRANSFER STUDENTS

Once your credit evaluation is completed by CAAS, you will be contacted to register for classes. For more information refer to this page.



COMPLETE THE NEW STUDENT ORIENTATION

First-year incoming students are required to complete NSO, a mandatory one-day program. For more information, please visit New Student Programs page.



PARTICIPATE IN THE INTERNATIONAL STUDENTS' ORIENTATION

Be on the lookout for an invitation from our office. Please keep us informed about your visa process and arrival.

SUBMIT YOUR IMMUNIZATION RECORDS

Return the completed Immunization Record Form to the Health Center at healthcenter@csi.cuny.edu.



PAY YOUR BILL

Pay your bill by the date according to the schedule or your registration will be cancelled. For information on payment options including a payment plan and tuition and fees information, please visit the Bursar Office website and refer to the academic calendar for important dates.

UPDATE YOUR ACADEMIC RECORD

Submit updated transcripts or copy of diploma, certified translations to international@csi.cuny.edu



[ADMITTED STUDENTS PAGE](#)
[SCHEDULE A VIRTUAL APPOINTMENT](#)

Questions about enrollment? Email: international@csi.cuny.edu
Questions about issuance of an I-20? Email: intstudy@csi.cuny.edu